

# LYDIARD MILLICENT PARISH COUNCIL

www.lydiard-millicent.org.uk

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## CONTRACT SCHEDULE FOR PARISH GROUNDSMAN 2006

### New Cemetery

1. Cut the grass **every week** from the beginning of March to the end of October each year. Strim grassed graves as necessary.
2. Maintain and trim the fir hedge as necessary, but **at least once per year**, at the rear of the cemetery to prevent encroachment on graves or interments.
3. Remove or cut back brambles or other vegetation growing over the cemetery walls, and trim trees as necessary.
4. Keep the path and entry drive neat, and clear of weeds and moss.
5. Empty the dustbins of floral rubbish and remove any litter **every 2 weeks**.
6. Maintain the spoil heap in a neat and tidy state.

### Recreation Field

1. Remove any litter and weeds from the approach road, the car park, the surrounds of the Clubhouse, the Boules Area, the Play Area, and the field **very 2 weeks**.
2. Empty the litter bin in the Play Area as necessary, but at least **every week**.
3. Strim the grassed area in the Children's Play Area **every 2 weeks** from the beginning of March to the end of October each year.
4. Cut the hedge along the approach road **annually** in the autumn. (Cutting of the remaining field hedges to be subject to a separate contract).

### Mews Play Area

1. Remove litter and empty the litter bin **every week**. (Grass cut by NWDC)

### Grassed Area opposite Parish Hall

1. Cut (and remove if necessary) grass surrounding the Flower Beds from the beginning of March to the end of October **each week**.
2. Remove weeds as necessary taking care not to damage spring bulbs planted against the wall.

### Notice Boards

1. Strim and keep clear from overhanging vegetation the Notice Boards at Greatfield, Common Platt, and Nine Elms, **monthly**.

### **Bus Stops**

1. Maintain the parish bus stops shown on the attached map, **monthly** by:
  - a. Strimming the surrounding grass area to a distance of 3 feet from the slabbed area or shelter, and removing any overhanging vegetation,
  - b. Sweeping out the enclosed bus stops at the Church and at the Greenhill crossroads.
  - c. Removing any litter.
  - d. Report any graffiti.

### **Grassed Area Opposite the Parish Hall**

1. Cut (and remove if necessary) grass surrounding the flower beds from the beginning of March to the end of October **every week**.
2. Remove weeds from the rear wall as necessary  
(Care - spring bulbs have been planted against the wall).

### **Grassed Area between "Greensend" and the Greenhill Crossroads**

1. Maintain the shrub beds by pruning and weeding as necessary but **at least annually**.
2. Cut the grass from the beginning of March to the end of October, and remove any litter, **every 2 weeks**.

### **General Conditions**

1. All losses, damage and breakages of fences, gates, equipment and other Parish Council property to be reported immediately to the Chairman or in his absence, the Clerk.
2. Work in the Recreation Field to be carried out during Monday to Friday except by prior agreement of the Chairman.
3. The contractor to provide and maintain all necessary equipment at his own expense.
4. The contractor shall arrange public liability insurance at his own expense and shall provide a copy of the relevant certificate to the Clerk at the commencement of the contract.
5. The contract shall initially be for 12 months commencing on the 1<sup>st</sup> of April. Subject to satisfactory performance and mutual agreement between the contractor and Lydiard Millicent Parish Council, including any variation to the above schedule and price increases, the contract may be extended for a further 2 years. The contract will be re-tendered in 2009.
6. The contract may be terminated by either party, subject to 3 months written notice delivered to the Contractor or the Clerk.
7. Payment for the above contract services shall be paid in arrears, in 12 equal monthly instalments.

Dated 18<sup>th</sup> April 2006